

Government of Nepal
Ministry of Cooperatives and Poverty Alleviation
Singh Durbar, Kathmandu, Nepal.
Re-Request for Expression of Interest (EOI) for consulting service to conduct Feasibility Study
For Poverty Alleviation Projects
First Date of Publication: 2073/06/20

Contract No: Ito 6/2073/74 (Consulting-MoCPA)

Project Name: Feasibility Study for Poverty Alleviation Project

1. Ministry of Cooperatives and Poverty Alleviation intends to use the budget allocated from Government of Nepal own fund for conducting the Feasibility Study about Poverty Alleviation Projects in the Seven provinces of the Country. Hence, this expression of interest (EOI) is re-invited from all the interested and eligible local consulting firms *including those consulting firms who submitted EOI as per previous notice* for pre-qualification for this assignment.
 2. *This re-notice is published as the required number of proponents for EOI could not pass as per the criteria and EOI documents. We hereby solicit to procure the same consulting assignment as per the Public Procurement Rule, 2064 Claws no 70(8). In the previous notice EOI proponents could not submit the required documents/ evidences for each evaluation criteria as required in the EOI Documents. Mainly proponents did not submit Education qualification certificate, Work experience letter from clients and Training certificate/letter / as well as matters mentioned in EOI. So, it is requested to all eligible proponents to carefully examine the evaluation criteria and required evidence/ documents/ certificates as per the criteria. Non submission of said certificates/ evidences by proponents shall be considered as non responsive and shall not be awarded marks assigned in the said criteria.*
 3. For this study, the task is sliced into six packages that cover the all provinces. Among those packages one covers the provinces Six and Seven (excluding the Eight districts covered by Western Upland Poverty Alleviation Project (WUPAP)). The consulting firm is allowed to submit EOI for a maximum of 2 packages and hence, they must clearly indicate the **package no.** of their preferences outside envelop and/or inside the EOI Application/ documents. In case the preference is not mentioned, the ministry shall shortlist the firms as it deem appropriate, and no claim or complaints to this regard is entertained.
 4. The consulting firm should submit following **eligibility documents** along with EOI document, duly certified by them as "true copy" and need to produce the original copy, if asked, during EOI evaluation process.
 - a. Copy of Firm/Company Registration and Business Registration Certificate, as applicable
 - b. Copy of PAN and VAT registration certificate
 - c. Copy of Tax clearance letter of FY 2071/72 of concerned the Inland Revenue Office
 - d. Self Declaration letter duly certified by themselves in their Letter Pad that there is no conflict of interest, the firm is not blacklisted and not punished for professional conduct.
- Note: If the firms did not 'pass' the eligibility criteria then it shall be considered as unresponsive and thus, not processed for further evaluation.**
5. The consulting firm who choose to work as Joint Venture (JV) for this consulting service should submit the **original JV Agreement and Power of Attorney (signed by all associated or JV partners)** to sign the EOI on behalf of the JV and all relevant documents as mentioned above including the name, address, profile of such firm or company and the name of lead firm or company to be eligible for the consulting work. However, JV partners of the consulting firms are not allowed to enter into more than one joint venture for the same work.
 6. Interested consulting firm or their authorized representative can collect the **Eoi Documents** by person upon submission of an application letter **free of cost** from procurement unit during office hours within 15th day from the date of first publication of this notice. The Eoi Documents can be downloaded from ministry website: www.mocpa.gov.np and if application is, thus, submitted should mention it while submitting the application.
 7. Duly completed EOI document in hard copy should be submitted to the address mentioned below clearly mentioning the name of the project and preference package number in sealed envelope on or before 12 Noon (NST-Nepal Standard Time) within 16th day of first publication of this notice. The EOI documents received after the due date and time, will be returned and not considered in evaluation.
 8. The EOI thus submitted shall be opened at 13:00 PM on 16th day at Procurement Unit of MoCPA in the presence of the applicant or their authorized representative who choose to attend. Absence of the applicant or their authorized representative, however, shall not hamper the opening of the EOI in any way.
 9. If the deadline specified herein falls on a government holiday, the deadline shall be extended automatically to the next working day at the same hour.
 10. A consulting firm will be **evaluated and selected in accordance with the criteria mentioned in EOI documents** or if not mentioned as specified in procurement law. The pass marks for short listing in aggregate is **80 percent** after passing the eligibility criteria. The firms (maximum of six) obtaining the above marks shall be considered for short listing and ranked as per the higher to lower marks. If the shortlisted number is crossed a maximum of six then they shall be shortlisted in another package of their preference and shall be asked to submit the Request for Proposal (RFP) in the shortlisted package/s.
 11. The MoCPA shall not be responsible for any costs or expenses incurred by the consulting firm for the preparation or delivery of the EOI.
 12. The MOCPA reserves the right to accept or reject any or all EOIs received without assigning any reason whatsoever.
 13. Interested consulting firms may obtain further information at the contact address below during office hours. The detail TOR and EOI can be collected in person or can be downloaded from the ministry's website www.mocpa.gov.np.

Contact Address: Ram Mani Adhikari, Section Officer/Procurement Unit Member, Procurement Unit,

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