



Invitation for Bids
Government of Nepal (GoN)
Ministry of Home Affairs

गृह मन्त्रालय
२०७२/१२/२
शाखा अधिकृत

Invitation for Bids for the supply and delivery of IT equipment

First Date of Publication: March 16, 2016

- The Ministry of Home Affairs invites sealed bids from eligible bidders for the procurement of following IT equipment *National Competitive Bidding procedures*. Bidding is open to all eligible Bidders.
- The bidder may submit the bid for single or more packages as mentioned below and offer discounts/cross discounts. Evaluation will be done package by package basis, with contracts awarded based on the award combination that is of least cost to the Purchaser.
- Eligible Bidders may obtain further information and inspect the bidding documents at the office of Ministry of Home Affairs, Singha Durbar, Kathmandu, Nepal
- Bidding documents may be purchased from Ministry of Home Affairs, *Singha Durbar, Kathmandu* and the Department of Immigration, Kalikasthan, Kathmandu by eligible Bidders on the submission of a written application, along with the copy of firm registration certificate, VAT/PAN registration certificate, Tax Clearance of Fiscal Year 071/072 and upon payment of a non-refundable fee as mentioned below for each package till 30 days from the date of publication.
- The bidding document may be downloaded from www.gepson.gov.np and submitted electronically.
- For the user of e-bidding voucher for the tender fee should be included in the electronic bid files, Payment through fax transfer will not be accepted. The bank information for the submission of tender fee is as follows :
Name of Office : **Ministry of Home Affairs, Singha Durbar, Kathmandu**
Bank : Everest Bank Limited, Singha Durbar
Office Code : 27-314-25
Revenue Heading : 14227
Account No : 5201265
- Pre-bid meeting shall be held on the **fifteenth** days of first notice publication at Ministry of Home Affairs.
- Sealed Bids must be submitted to the Ministry of Home Affairs, *Singha Durbar, Kathmandu* or e-submission from www.gepson.gov.np before **12.00 hours on 31st days**. Documents received after this deadline shall not be accepted.
- The firm who have submitted their bid electronically must submit the original document on the time of bid opening.
- Bids shall be opened with or without the presence of Bidder's representatives who choose to attend **14.00 hours on 31st days** at Ministry of Home Affairs, *Singha Durbar*. Bids must be valid for a period of 120 *days* counting from the day of bid opening and must be accompanied by bid security.
- If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
- The Purchaser reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever.
- The Bidder shall furnish a bid security, from "A" class commercial bank or the Bid Security in the form of cash, the cash should be deposited in District Treasury Controller Office Payment Center no. 4, Deposit Account No.: 135001 at Everest Bank Limited, Singha Durbar Branch and submit the receipt of the deposited amount of cash along with the bid.

The name and identification of the contract are as follows:

Package No	Contract no	Name of the Contract	Bid Security Amount	Tender Fee
3	IT03/072/73	Desktop Computer, Laptop Computer, Fax and Printer etc.	Nrs. 36,000.00	Nrs. 1,000.00
4	IT04/072/73	Network Equipments with installation	Nrs. 70,000.00	Nrs. 1,000.00
5	IT05/072/73	E-Attendance System with installation.	Nrs. 80,000.00	Nrs. 1,000.00
6	ITS01/072/73	Consulting Service for DRR Portal	Nrs. 70,000.00	Nrs. 1,000.00

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